

LLOYDMINSTER PUBLIC SCHOOL DIVISION

POLICY: Lloydminster Public School Division
Computer Network Acceptable Use Policy

CODE: 2050

LEGAL REFERENCE: Education Act Section 85(b) (c) (d)

The Lloydminster Public School Division has developed a system of information technology to support its education programs and administrative services. In order to maintain the integrity and security of the system and to ensure its appropriate use by staff and students, the regulations associated with this policy shall be applied.

BOARD APPROVED

February 26, 2001
February 25, 2004
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Lloydminster Public School Division

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The Lloydminster Public School Division Computer Network Acceptable Use Policy

A. Educational Purpose

The Lloydminster Public School Division provides a networked computer system, including access to the Internet, to promote educational excellence, to increase alternate sources of information, to promote resource sharing, to further innovation in instruction and communication, and to prepare students for their future. The LPSD Network includes all hardware, software, data, communication lines and devices, printers, servers, desktop computers, E-mail, the Internet, and local school networks.

The Internet is a global network of computers connected by telephone or cable lines. It is a fluid environment of constantly changing unregulated information that is used as an information resource similar to the way in which books, magazines, newspapers, and videos are used. Internet services and technologies offer valuable learning experiences for students and sources of information for teachers. It is, however, impossible to predict the accuracy and age appropriateness of material that students may access. It is possible that your child may run across areas of adult content or materials that we find objectionable. Therefore, the School Board is obliged to inform parents of potential risks and benefits, and to impose governance on what students see and do. The School Division will take all reasonable steps through vigilance and monitoring to safeguard that students will not accidentally or purposefully find inappropriate materials.

B. Regulations

The following is a list of regulations and specific behaviours regarding the computer network:

1. The School Division's wide and local area networks are to be used only for educational purposes and for the business and administrative functions directly in support of the School Division's operation.
2. Authorized users are responsible for their individual accounts and should take all reasonable precautions to prevent others from accessing. Under no conditions should you provide your password to another person. Where password protected accounts are used, network users are responsible for all activity that occurs within their network or e-mail account.
3. When interacting with other users on the wide area network or the Internet, users are expected to behave as they would in any environment where they represent their school. It is important that users conduct themselves in a responsible, ethical, and polite manner in accordance with School Division standards.
4. Using the School Division's network, e-mail or Internet for illegal, obscene, harassing, or inappropriate purposes, or in support of such activities, is prohibited.

5. Users are advised that computer systems are school division property and may be inspected, monitored, or modified at any time.
6. Inappropriate use of network services includes, but is not limited to, the following:
 - a. Users may not use the school division's networks to:
 - Transmit any materials in violation of Canadian laws
 - Duplicate, store, or transmit pornographic materials
 - Transmit or post threatening, abusive, obscene, or harassing material
 - Duplicate, store, or transmit copyrighted material or software that violates copyright law
 - Participate in chain mail or "spamming"
 - Participate in chat lines without teacher permission
 - b. Users may not violate or attempt to violate the security of the School Division's computers, data, or network equipment or services.
 - Any attempts at unauthorized access of School Division data will result in the termination of the user's computer and network privileges and may result in further consequences.
 - Any attempt to vandalize School Division network accounts or systems will result in termination of the user's computer and network privileges and may result in further consequences. Vandalism is defined as any malicious attempt to harm, destroy, or otherwise alter data of another member, the School Division, or any of the agencies or other networks that are connected to the Internet. This includes, but is not limited to, the creation or distribution of computer viruses.
 - c. Users may not:
 - Utilize a computer unsupervised or without supervisor permission
 - Work on any network drives except your own or shared
 - Copy files from or to the Network unless supervisor permission has been granted
 - Distribute or use anyone else's account name and password
 - Reveal anyone else's personal address, phone number, or picture
 - Use network access for business purposes or personal related business
7. Students found in violation of this policy may be suspended or expelled as per the provisions of Board of Education policy and the Education Act. Employees found in violation of this policy may be subject to disciplinary actions by the Board of Education. Restitution for damages may also be imposed.
8. Students/Users are reminded that Network Administrators have the ability to view/control all workstations or student accounts in the school at any time.

C. Student Registration Form

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**PARENT PERMISSION FORM AND USER AGREEMENT
Internet and Electronic Mail**

As a parent or legal guardian, I have read the above information about the appropriate use of computers and I understand this agreement will be kept on file at the school. (All questions should be directed to the School Principal for clarification.) **The signature of the parent and student is mandatory before access is granted to the Lloydminster Public School Division Network. Parents may withdraw their approval at any time.**

Please Check One (X)

My child may use E-Mail and the Internet while at school according to the rules outlined. _____

I would request that my child not use E-Mail and the Internet while at school. _____

Parent Name (Print)

Parent Signature

Date

I agree to comply with the above stated rules and to use the network in an educationally constructive manner.

Student Name (Print)

Student Signature

Date

Please Detach this sheet and return to your Homeroom Teacher.