

TEACHER SUPERVISION AND EVALUATION REPORT FORM

Teacher: _____ School: _____

Saskatchewan Certificate: _____ No. _____

Years of Experience: _____

Evaluator: _____ Date: _____

Position of Evaluator: _____ Purpose of Evaluation: _____

Teacher
Assignment: _____

Dates for Pre-conference Meetings:

Classes and Dates of Observations:

Dates for Post-conference Meetings:

This report has been completed in accordance with Division administrative procedures. The report author and the teacher are asked to initial each page and affix their signatures on the last page. The signature of the teacher does not indicate concurrence with the contents of the report, only that he/she has had an opportunity to discuss its contents and has been provided with a copy.

The teacher may append written comments or response to the report within ten days of receipt. Such written response/comment shall be attached to the original and shall constitute part of the official report. The original report is to be filed with the Assistant Director immediately following discussion and signing. A copy shall be given to the teacher and a copy will be retained by the Principal at the school.

Domain 1: Planning and Preparation

Demonstrating knowledge of content and pedagogy; demonstrating knowledge of students; selecting instructional goals; demonstrating knowledge of resources; designing coherent instruction; and assessing student learning

Observations:

Commendations:

Recommendations:

Domain 2: The Classroom Environment

Creating an environment of respect and rapport; establishing a culture for learning; managing classroom procedures; managing student behavior and organizing physical space

Observations:

Commendations:

Recommendations:

Domain 3: Instruction

Communicating clearly and accurately; using questioning and discussion techniques; engaging students in learning; providing feedback to students and demonstrating flexibility and responsiveness

Observations:

Commendations:

Recommendations:

Domain 4: Professional Responsibilities

Reflecting on teaching; maintaining accurate records; communicating with families; contributing to the school and district; growing and developing professionally and showing professionalism

Observations:

Commendations:

Recommendations:

