

## **COMMITTEES OF THE BOARD**

The Board may establish committees to assist with its work. Committees may be standing or ad hoc in nature.

At its annual organizational meeting, the Board shall establish such standing committees, and terms of reference for each, as it deems necessary. At any duly constituted meeting, the Board may establish standing or ad hoc committees, and terms of reference for each.

Subsequent to the establishment of committees, the Board Chair will nominate trustees to standing and ad hoc committees. Trustees nominated may accept the nomination. On the date of the next regular meeting following the organizational meeting, the Board Chair will call for further nominations. Appointment of members to committees will be by majority vote of the Board.

Committee Chairs will be selected by the committee members unless specified by Board motion.

All committees of the Board, unless otherwise directed, shall prepare and submit minutes or a report to the Board. It is expected that reports will be included in the agenda package.

### **1. Standing Committees**

Standing committees are established to assist the Board with work of an on-going or recurring nature.

#### **1.1 Community Communications Committee**

##### **1.1.1 Purpose**

- ◆ To identify and implement activities and materials which will raise among the several “publics” in Lloydminster awareness of the range and quality of services and available through our schools.

##### **1.1.2 Membership**

- ◆ Three trustees
- ◆ Director

#### **1.2 Continuous Improvement Plan Implementation Committee**

##### **1.2.1 Purpose**

- ◆ To monitor the implementation of the Division’s Continuous Improvement Plan and to recommend to the Board any modifications that should be made to the Plan.

#### 1.2.2 Membership

- ◆ Three trustees
- ◆ Director

### 1.3 Local Implementation Negotiating Committee (L.I.N.C.)

#### 1.3.1 Purpose

- ◆ To negotiate a local collective agreement related to working conditions and certain benefits which apply to S.T.F. members.

#### 1.3.2 Membership

- ◆ Three trustees
- ◆ Director

### 1.4 Neighbouring Jurisdictions Committee

#### 1.4.1 Purpose

- ◆ To discuss or negotiate at a political level with trustees from Northwest School Division, the Buffalo Trail Regional Division, the Lloydminster Roman Catholic School Division, or the Council of the City of Lloydminster issues of mutual interest (e.g. Tuition fees, services for non-resident students, taxation matters, etc.)

#### 1.4.2 Membership

- ◆ Three trustees
- ◆ Director and designate

### 1.5 Salary Review and Support Staff Relations Committee

#### 1.5.1 Purpose

- ◆ To discuss with the Support Staff Standing Committee issues of mutual interest related to wages, benefits, and working conditions. This Board Committee will also make recommendations to the Board regarding these issues. It will also make recommendations to the Board regarding various financial matters traditionally dealt with by the former Salary Review Committee (e.g. Board remuneration, rental rates, etc.)

#### 1.5.2 Membership

- ◆ Three trustees
- ◆ Director and designate

### 1.6 School Buildings Committee

#### 1.6.1 Purpose

- ◆ To recommend to the Board priorities for facility improvement.

#### 1.6.2 Membership

- ◆ Three trustees
- ◆ Director and designate(s)

## 1.7 Staff Wellness Committee

### 1.7.1 Purpose

- ◆ To address issues affecting the wellness of all staff within the Division and make recommendations to the Board with regards to directions and action plans to address potential concerns.

### 1.7.2 Membership

- ◆ Three trustees
- ◆ Director

## 1.8 Transportation Services Committee

### 1.8.1 Purpose

- ◆ To review transportation concerns and make recommendations to the Board.

### 1.8.2 Membership

- ◆ Three trustees
- ◆ Director and designate

## 2. Ad Hoc Committees

Ad hoc committees are established to assist the Board on a specific project for a specific period of time. The terms of reference for each ad hoc committee will be established at the time of formation.

## 3. Resource Personnel

The Director may appoint resource personnel to work with committees, and shall determine the roles, responsibilities, and reporting requirements of the resource personnel.

Legal Reference: Section 85, 106, Education Act