

Administrative Procedure 101

Annual Reports

Background:

The Division is required by the Saskatchewan Ministry of Education to submit a Board Annual Report. The contents of the report are determined by the Ministry of Education and provide the Government of Saskatchewan and the public with key results of educational programs and financial reports.

Procedures:

1. An Annual Report shall be produced to provide information on key measurables contained within the Education Sector Strategic Plan and Financial activities of the School Division.
2. The Annual Report format is predetermined by the Ministry of Education and the Board is responsible for providing the rationalization of key data sets.
3. The Annual Report shall be the foundation for identifying strategies for improvement of school division results.
4. The Director shall ensure that the Annual Report is prepared for Board approval and submitted to the Ministry of Education prior to November 30th.
5. The Annual Report shall be made available to the public on the Lloydminster Public School Division website.

Reference:

Section 97, 108, 109, Education Act

Created:

April 14, 2009

Revised:

June 2009

November 2013

November 2017