

# LLOYDMINSTER PUBLIC SCHOOL DIVISION #99

## PUBLIC ACCOUNTS

FOR THE FISCAL PERIOD ENDING

AUGUST 31, 2011



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Superintendent of Administration

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## OVERVIEW OF SCHOOL DIVISION

The Lloydminster Public School Division (the Division) is a legal body charged with the responsibility of providing educational services to children within the City of Lloydminster. Services are also provided to students in designated attendance areas surrounding Lloydminster. An elected seven member Board of Education (the Board) governs the Division. Regular meetings of the Board are held on the second and fourth Wednesday of each month from September to June. These meetings are open to the public.

The Division employs approximately 575 full-time, part-time, and casual staff. It serves 3,867 students as per the **September 30, 2011** (3,887 – September 30, 2010) enrolment data, including pre-kindergarten programming for 73 at-risk three and four year olds from the community and three home-based students. There are six elementary schools, two middle years schools, and a comprehensive high school. Additionally, there is the Middle Years Alternative Program (MYAP) and the Lloydminster Education Advancement Program (LEAP) which are housed at the Avery Outreach School.

The Division provides diverse learning opportunities for students including Computer Education, Special Education, Practical and Applied Arts, Core French, Music, Band, Fine Arts, Guidance, Work Experience, and Education Advancement. Counselling and Speech Language Pathology services are also provided. Students are provided transportation services via an extensive bus network. Emphasis is placed on the maintenance and caretaking of all facilities, resulting in a high standard of cleanliness and buildings in above average condition.

The annual budget for the Division is in excess of 37 million dollars.

## INTRODUCTION TO THE PUBLIC ACCOUNTS

The public accounts for the Lloydminster Public School Division have been prepared in accordance with Section 283(1) of The Education Act, 1995 of the Province of Saskatchewan and the corresponding regulations. They are intended to present complementary information about the Division to that contained in the audited financial statement in a manner that is more meaningful and understandable by parents, staff and the general public.

Certain statements contained in the audited financial statement (i.e.: Statement of Financial Position and Statement of Operations) have been reproduced in this report so as to better inform the public and avoid unnecessary duplication. These public accounts are based on the audited financial statement, which are available under a separate cover, and should be viewed in conjunction with them. As there is no requirement for public accounts to be audited, they are unaudited.

## PUBLIC ACCOUNTS LEGISLATION

The following is a reprint of the relevant clauses of **Section 283** of **The Education Act, 1995**, **excluding any reference to a conseil scolaire**:

- (1) *On or before February 28 for every fiscal year described in clause 277(c), a board of education shall cause to be prepared and presented to the board of education a statement of the public accounts of the school division for the preceding year.*
- (3) *The public accounts prepared pursuant to subsection (1) or (2) shall:*
  - (a) *be open for inspection by any person during regular business hours;*
  - (b) *be printed in sufficient quantity and distributed in a manner to satisfy any requests for copies*
- (4) *Subject to any limitations or requirements that may be prescribed in the regulations, the public accounts prepared pursuant to subsection (1) or (2) shall:*
  - (a) *in the case of a board of education, incorporate the audited financial statement of the school division prepared pursuant to clause 85(1)(s);*
  - (c) *show clearly and fully the revenues, expenditures, assets and liabilities of the school division as at August 31 of the preceding fiscal year for every fiscal year described in clause 277(c);*
  - (d) *show clearly and fully the state of the operating and capital funds, and of any other funds provided for in this Act, of the school division as at August 31 of the preceding fiscal year for every fiscal year described in clause 277(c);*
  - (e) *set forth all matters that are required to explain the financial transactions and position of the school division during and at the close of the preceding school year; and*
  - (f) *show clearly and fully:*
    - (i) *the remuneration paid to each employee of the board of education;*
    - (ii) *expenditures pursuant to any contract; and*
    - (iii) *expenditures, grants and contributions of goods and services made pursuant to section 87 in the case of a board of education.*
- (5) *The board of education shall review and discuss the public accounts prepared pursuant to subsection (1) or (2):*
  - (b) *before February 28 for every fiscal year described in clause 277(c).*

**Lloydminster Public School Division #99**  
**Remuneration of Board Members**  
**For The Fiscal Period Ending August 31, 2011**

All monies paid directly to the Board of Education members, or on their behalf, are reported below.

<b>Name</b>	<b>Title</b>	<b>Remuneration</b>
Bloch - Hansen, Eric	Trustee	\$5,770.10
Cornet, Cathy	Trustee	\$6,410.74
Kennedy, Karoline	Vice - Chair	\$11,469.40
Knight, Yana	Trustee	\$5,556.66
Ross, Cheryl	Trustee	\$7,273.81
Thompson, David	Trustee	\$6,770.79
Young, Colleen	Chair	\$12,560.25
Total Indemnity paid to Board members		<b>\$55,811.75</b>
Travel & Conventions <sup>1</sup>		\$22,678.33
		<b><u>\$78,490.08</u></b>

Note 1

Represents monies reimbursed to, or paid on behalf of, Board members to attend conventions and department functions



**Lloydminster Public School Division #99**  
**Employee Salary Ranges**  
**For The Fiscal Period Ending August 31, 2011**

The following listing includes total salaries paid to full-time, part-time, and casual employees of the Division. Upon written request to the Director of Education, the names of individuals within a particular salary range will be made available. Staff numbers reflect salary/wages for the fiscal period September 1, 2010 to August 31, 2011.

<b>Salary Range (Per Annum)</b>			<b>Number of Staff</b>
\$0	to	\$9,999	164
\$10,000	to	\$19,999	79
\$20,000	to	\$29,999	119
\$30,000	to	\$39,999	47
\$40,000	to	\$49,999	47
\$50,000	to	\$59,999	61
\$60,000	to	\$69,999	42
\$70,000	to	\$79,999	98
\$80,000	to	\$89,999	8
\$90,000	to	\$99,999	9
\$100,000	to	\$109,999	7
\$110,000	to	\$119,999	1
\$120,000	to	\$129,999	2
\$130,000	to	\$139,999	0
\$140,000	to	\$149,999	2
\$150,000	to	\$159,999	0
\$160,000	to	\$169,999	1



**Lloydminster Public School Division #99**  
**Employee Travel & Other Expenses**  
**For The Fiscal Period Ending August 31, 2011**

Travel, reimbursement of extracurricular, fundraising, and other expenses, the cumulative total of which exceeds \$2,000, paid directly to an employee or on his/her behalf are listed below.

<b>Name</b>	<b>Amount</b>	<b>Name</b>	<b>Amount</b>	<b>Name</b>	<b>Amount</b>
C Adams	\$2,455.08	S Groat	\$2,799.93	M Mutter	\$2,011.41
J Berry	\$2,209.92	T Groat	\$7,599.43	M Pedersen	\$8,172.95
D Block	\$2,689.82	L Hardy	\$3,209.73	J Pollard	\$3,427.65
J Bouck	\$2,464.91	B Haugen	\$6,963.22	T Rideout-Brace	\$2,070.88
P Bucknell	\$3,630.28	D Hugg	\$9,870.50	T Robertson	\$2,489.60
N Burrage	\$2,972.64	A Kohlman	\$5,633.92	T Robinson	\$5,410.89
A Canfield	\$2,588.94	K Kort	\$3,471.00	J Saulnier	\$2,304.75
V Davidson	\$5,205.65	C Krah	\$3,796.72	R Schwenk	\$16,375.55
R Dean	\$2,933.04	M Kurpjuweit	\$9,208.33	D Smith	\$2,527.17
M Diachuk	\$2,983.37	M Mainville	\$4,658.25	J Spearman	\$2,255.53
J Dornstauder	\$4,588.81	D Marciniw	\$3,990.11	L Spence	\$2,268.31
P Dunham	\$2,857.04	K Mathison	\$2,588.53	K Springer	\$4,249.39
J Dunk	\$5,983.32	G McMaster	\$3,185.79	J Van Dresar	\$12,402.42
M Faber	\$3,644.55	D McPherson	\$2,729.39	H Weber	\$3,186.26
G Fallscheer	\$4,183.20	J Millar	\$3,960.58	J Wouters	\$2,170.44
D Ferguson	\$3,901.16	T Mills	\$14,680.93	S Wouters	\$2,445.85
R Finlay	\$2,392.10	M Morrow	\$2,258.93	D Yusep	\$2,883.91
B Gauthier	\$3,000.00				



**Lloydminster Public School Division #99  
Supplier Payments in Excess of \$10,000  
For The Fiscal Period Ending August 31, 2011**

This section contains the payments made by the Division which total \$10,000 or more for the year. It includes the name of the contractor/supplier, the total amount paid, and a brief description of what was supplied.

<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
AB Teachers Retirement Fund	\$288,758.42	Alberta teacher pension contributions
Acklands-Grainger Ltd.	\$20,856.64	Maintenance supplies
Acron Roofing System Inc.	\$426,290.82	Roof replacement (Phase 2) at BL
Alberta Distance Learning	\$19,915.00	Correspondence courses
Alberta WCB	\$57,885.93	Premiums for coverage
Alphanet Systems	\$12,496.17	Computer supplies & services
AODBT	\$131,311.69	Architect fees
Apple Canada Inc.	\$13,663.60	Computer supplies & services
Axia Supernet Ltd.	\$134,303.40	Internet
Banff Music Retreats	\$12,857.21	Grade 10 band trip
Battlefords - Early Childhood	\$23,867.00	Kids First program
Bcom Computer Centre Inc.	\$14,395.93	Computer supplies & services
Bee-J's Office Plus	\$22,915.24	Academic & office supplies
Bergen, Tracy M.S.R. SLP	\$51,000.00	PUF costs - contracted speech services
Bexson Construction Ltd.	\$432,195.77	Rendell Park office & classroom renos
Big Kahuna Sports	\$18,226.44	Phys ed & extra curricular supplies
Blue Sky Coatings	\$23,790.90	Ground repairs & maintenance
Border Driver Education	\$141,912.00	Driver education services
Brite Images	\$20,674.50	Painting at schools
Caliber Sports Systems	\$26,250.00	Re-surface LCHS gym floor
Canadian Test Centre Inc.	\$36,318.79	CAT 4 testing materials
Citadel Mechanical Ltd.	\$36,317.41	Building repairs & maintenance
City of Lloydminster	\$76,022.41	Facility rentals; water & sewer; garbage
Coast Paper Ltd.	\$49,656.24	Academic & office supplies
Coca-Cola Bottling Company	\$31,270.05	Concession supplies
Craftex Builders	\$49,064.39	Various minor renovation projects
Doodlebug Playschool Ltd.	\$54,981.87	PUF expenses
Dudding Coach Lines	\$12,849.38	Extra curricular transportation
Early Childhood Services - Meadow Lake	\$23,867.00	Kids First program
Edmonton Public Schools	\$27,754.23	Contracted Assessments
Ecol Electric Corp	\$17,623.76	Building repairs & maintenance
Elite Sportswear & Awards Ltd.	\$10,806.56	Clothing



**Lloydminster Public School Division #99  
Supplier Payments in Excess of \$10,000 Cont'd  
For The Fiscal Period Ending August 31, 2011**

<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Ellison Travel & Tours Ltd.	\$35,844.92	Grade 12 band trip
Evergreen Stationers	\$12,421.50	Desks
FAME Facility Software	\$12,997.60	Facilities audit
Follett Software Company	\$14,189.95	Computer software
Friesens	\$34,077.48	Class pictures
Garon Coach Line Ltd.	\$40,632.90	Extra curricular travel
Gas Alberta	\$247,100.88	Heating
Good Spirit School Division	\$12,865.00	Correspondence courses; PD
Green Provence	\$15,777.49	Grounds materials & maintenance
Hancock Petroleum Inc.	\$55,505.71	Fuel
HDH Architects	\$112,337.43	Design fees for various capital projects
Heart and Stroke Foundation	\$32,781.14	Charitable donations
Hi-Quality Auto Repair	\$19,577.08	Vehicle repairs & maintenance
I Design Solutions Inc.	\$11,156.05	Computer supplies & services
IBM Canada Ltd.	\$133,209.30	Data centre
Image Press Ltd.	\$14,479.05	Promotional items; office supplies
Ironjet Promotions	\$22,306.19	Promotional items
J&N Holdings	\$35,407.45	Vehicle repairs & maintenance
Johnson Controls Ltd.	\$22,600.72	Building repairs & maintenance
Jostens Canada Ltd.	\$13,617.72	Class pictures
K&L Electric Inc.	\$62,370.73	Electrical materials & supplies
Kashuba Catering	\$14,350.57	Food for various meetings
Key West Engineering	\$35,856.99	ES Laird boiler professional fees
KT Construction Services Ltd.	\$322,316.60	Relocatable classrooms - BL & WC
Lakeland College	\$40,094.00	Tuition fees
Lamontagne Chocolates	\$15,547.88	Fundraising expenses
Lancashire Distribution	\$21,418.70	Academic supplies
LEADS	\$18,678.67	Senior admin benefits & membership
Learning Resources Centre	\$35,494.52	Academic supplies
Linde Canada Ltd.	\$11,245.55	Academic supplies
Linktel Communications	\$71,526.19	Phone system repairs & maintenance
Lloyd & Area Drug Strategy	\$10,000.00	Donation
Lloydminster & District Co-op	\$306,727.14	Academic & admin supplies; fuel
Lloydminster Exhibition Association	\$40,983.63	Staff social; PD
Lloydminster Handivan Service	\$37,184.06	Special education transportation
Lloydminster Teachers Association	\$41,745.22	LTA fees; EI rebate
Management Information Group	\$40,812.73	SIRS maintenance fees

**Lloydminster Public School Division #99**  
**Supplier Payments in Excess of \$10,000 Cont'd**  
**For The Fiscal Period Ending August 31, 2011**

<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Manulife Financial	\$632,011.55	Board share of support staff pension
Marsh Canada Ltd.	\$100,761.00	Insurance
Metafore	\$419,801.76	Laptops & monitors
Midwest Family Connections	\$23,867.00	Kids First program
Midwest Floor Covering	\$44,927.61	Flooring
Minister of Finance - Alberta	\$5,012,093.92	Alberta grant requisition
Modern Beauty Supplies	\$14,475.73	Academic supplies
Modern Tool Ltd.	\$52,935.18	Academic equipment
Modus Modular Structures Inc.	\$168,640.51	Relocatable classroom - Bishop Lloyd
National Staff Development Council	\$15,515.70	Membership fees; PD
Nelson Education Ltd.	\$21,001.89	Academic supplies
Nexen Marketing	\$396,880.99	Electricity
Night Owl Entertainment	\$20,952.75	DJ for school dances
Open Text Corp	\$26,349.76	Email services & support
Orion Software	\$36,813.19	Email services & support
Paragon Hockey Programs Inc.	\$41,999.94	Hockey academy professional services
PCG Canada	\$72,650.55	Computer software & support
Pearson Education	\$35,480.38	Academic supplies
Pine Valley Eco Products Ltd.	\$20,365.08	Caretaking materials & supplies
Pinnacle Distribution Inc.	\$50,070.51	Caretaking materials & supplies
Postage by Phone	\$12,600.00	Postage
Prairie Crane Inc.	\$11,502.43	Relocatable classroom - WC
Premier School Agendas	\$56,846.15	Academic supplies
Purely Essential Security	\$24,186.75	Security monitoring
Quik Pick Waste Disposal	\$36,327.33	Grounds maintenance - garbage
Receiver General	\$16,991.73	Garnisheed wages
RFS Canada	\$120,688.74	Photocopier contract
Ricoh Canada Inc.	\$19,031.87	Photocopier costs; printers
Roof Management & Inspection Services	\$42,531.92	Roof replacement (Phase 2) at BL
Royal Bank of Canada	\$11,536.98	Severance payout
S.S.B.A.	\$340,479.65	Board share of support staff benefits
Saputo Dairy Products	\$39,483.54	Concession expenses
Saskatchewan MEPP	\$31,906.56	Board/employee pension contributions
Saskatchewan Teachers' Federation	\$1,611,609.30	SK teacher pension contributions
Saskatchewan TSC-GLI	\$41,731.56	SK teacher group life insurance
Saskatchewan TSP	\$47,691.71	SK teacher pension contributions

**Lloydminster Public School Division #99**  
**Supplier Payments in Excess of \$10,000 Cont'd**  
**For The Fiscal Period Ending August 31, 2011**

<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Saskatchewan WCB	\$52,747.01	Premiums for coverage
SaskPower	\$29,381.87	Electricity
SaskTel	\$20,100.62	Telephone
Scholastic Book Clubs Canada Ltd.	\$28,229.15	Book fairs
School Specialty Canada	\$15,621.75	Academic supplies
Servus Credit Union Ltd.	\$7,151,851.26	Receiver general remittances
Servus Credit Union MC	\$232,804.33	Mastercard payments
SGI - Auto Fund Division	\$15,974.80	Vehicle licensing & insurance
Shanahan's Alberta Ltd.	\$29,839.64	Building materials & supplies
Sharp's Audio Visual Ltd.	\$221,988.39	Smart Boards & accessories
Signs 'N More Ltd.	\$10,108.55	Fun Run prizes; miscellaneous supplies
Skyline Refrigeration Ltd.	\$34,408.16	Building repairs & maintenance
Sobey's	\$120,017.32	LCHS fundraiser gift cards
Sportfactor Inc.	\$24,316.55	Academic supplies
Stewart, Duff	\$24,163.15	Magazine blitz supplies & prizes
Sun Media Inc.	\$19,958.60	Advertising
Supreme Office Products	\$15,265.72	Office supplies
Sureway International Inc.	\$12,146.43	Maintenance materials & supplies
Sylogist Ltd.	\$41,322.75	Software maintenance fees; PD
Table Mountain Regional Park	\$10,020.55	Extra curricular activities
Telus	\$33,193.35	Telephone
Telus Advanced Communications	\$57,303.75	Internet
Telus Mobility	\$14,607.54	Cell phone expenses
The Lloydminster Source	\$10,312.59	Advertising
The Vacuum Clinic	\$10,574.50	Caretaking/maintenance R&M
Trophy Gallery & Plate Place	\$10,126.47	Awards & prizes
The Grocery People	\$24,903.27	Academic & concession supplies
Trade West Equipment Ltd.	\$35,527.55	Furniture & equipment
TransAlta Energy	\$63,342.17	Electricity
Unisource Canada	\$35,434.47	Academic & admin supplies
United Library Services Ltd.	\$10,879.88	Academic & admin supplies
Vic Juba Community Theatre	\$14,812.26	Community theatre rental
Viper Taxi	\$10,034.60	Contracted transportation
Weinrauch, Cheryl	\$84,129.09	ATM cash supply
Western Canada IC Bus Inc.	\$84,085.10	1 bus
Wilkinson Livingston Stevens	\$25,725.00	Audit fees
Windsor Plywood	\$15,814.89	Academic supplies

**Lloydminster Public School Division #99  
Supplier Payments in Excess of \$10,000 Cont'd  
For The Fiscal Period Ending August 31, 2011**

<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Wisser Computer Services	\$55,836.81	Printer cartridges
Wolseley Mechanical Group	\$17,065.49	Plumbing materials & supplies
WR Psychological & Educational	\$112,535.01	Student assessment services



**Lloydminster Public School Division #99**  
**Statement of Financial Position**  
**As At August 31, 2011**

	2011	2010
<b>Financial Assets</b>		
Cash	4,529,983	6,436,895
Short Term Investments		4,000,000
Accounts Receivable	2,660,568	2,825,772
Inventories for Sale		
Long Term Investments	6,000,000	132,618
Other Assets	121,104	114,256
<b>Total Financial Assets</b>	<b>13,311,655</b>	<b>13,509,541</b>
<b>Liabilities</b>		
Bank Indebtedness		
Provincial Grant Overpayment		
Accounts Payable and Accrued Liabilities	2,067,401	2,151,962
Short Term Loans		
Long Term Debt		
Liability for Employee Future Benefits	301,800	297,239
Deferred Revenue	3,183,635	4,118,366
Other Liabilities		
<b>Total Liabilities</b>	<b>5,552,836</b>	<b>6,567,567</b>
<b>Net Financial Assets</b>	<b>7,758,819</b>	<b>6,941,974</b>
<b>Non-Financial Assets</b>		
Tangible Capital Assets	36,737,423	36,152,225
Inventory of Supplies for Consumption	315,271	416,799
Prepaid Expenses	230,297	249,870
<b>Total Non-Financial Assets</b>	<b>37,282,991</b>	<b>36,818,894</b>
<b>Accumulated Surplus</b>	<b>45,041,810</b>	<b>43,760,868</b>



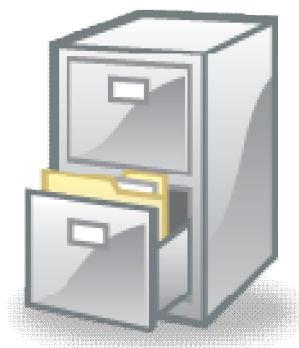
**Lloydminster Public School Division #99**  
**Statement of Operations & Accumulated Surplus**  
**For The Year Ended August 31, 2011**

	<b>2011 Budget</b>	<b>2011 Actual</b>	<b>2010 Actual</b>
<b>REVENUES</b>			
Property Taxation	12,037,496	10,126,656	12,049,190
Grants	24,237,292	25,752,392	22,854,619
Tuition and Related Fees	18,218		34,578
School Generated Funds	37,905	1,178,660	1,212,756
Complementary Services	34,029	34,029	81,000
External Services	92,500	88,272	88,789
Other	219,840	312,578	346,804
<b>Total Revenues</b>	<b>36,677,280</b>	<b>37,492,587</b>	<b>36,667,736</b>
<b>EXPENSES</b>			
Governance	214,510	200,002	193,809
Administration	788,892	814,613	818,628
Instruction	30,696,646	29,179,993	28,736,079
Plant	4,350,024	3,636,118	3,790,725
Transportation	916,690	856,403	779,934
Tuition and Related Fees	38,500	37,519	30,164
School Generated Funds	37,905	1,185,999	1,092,673
Complementary Services	232,693	223,648	288,023
External Services	71,600	71,601	70,800
Other Expenses	13,100	5,749	22,758
<b>Total Expenses</b>	<b>37,360,560</b>	<b>36,211,645</b>	<b>35,823,593</b>
<b>Surplus (Deficit) for the Year</b>	<b>(683,280)</b>	<b>1,280,942</b>	<b>844,143</b>
<b>Accumulated Surplus, Beginning of Year</b>	<b>43,760,868</b>	<b>43,760,868</b>	<b>42,916,725</b>
<b>Accumulated Surplus, End of Year</b>	<b>43,077,588</b>	<b>45,041,810</b>	<b>43,760,868</b>

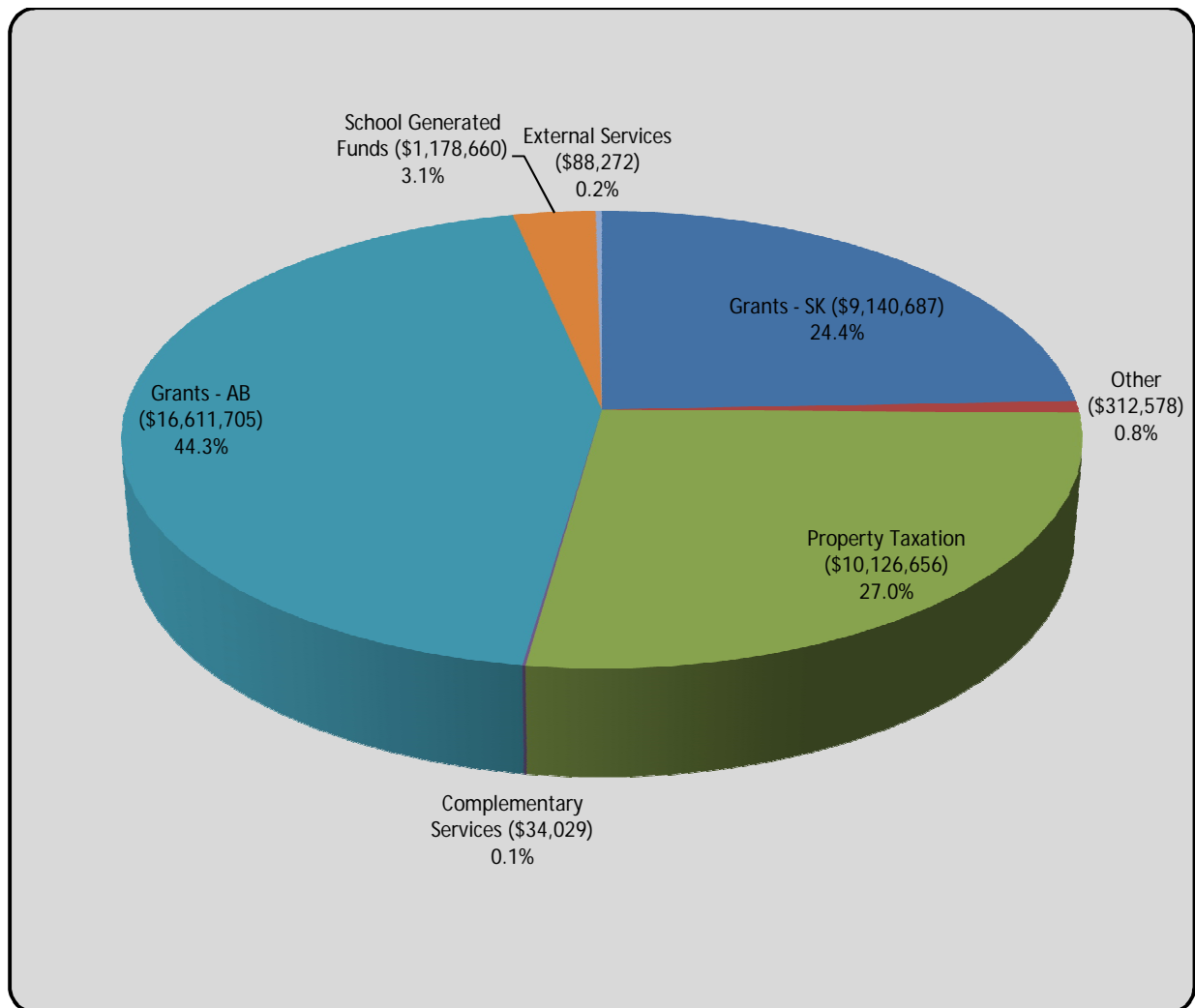


**Lloydminster Public School Division #99**  
**Schedule of Expenditures by Function and Economic Classification**  
**For The Fiscal Period Ending August 31, 2011**

<b>Function</b>	<b>Salaries &amp; Benefits</b>	<b>Goods &amp; Services</b>	<b>Debt Service</b>	<b>Amortization of TCA</b>	<b>Total</b>
Governance	56,889	143,113			<b>\$200,002</b>
Administration	451,333	245,716		117,564	<b>\$814,613</b>
Instruction	25,539,160	2,205,901		1,434,932	<b>\$29,179,993</b>
Plant	2,104,392	1,476,475		55,251	<b>\$3,636,118</b>
Transportation	455,739	258,129		142,535	<b>\$856,403</b>
Tuition & Related Fees		37,519			<b>\$37,519</b>
School Generated Funds	33,794	1,152,205			<b>\$1,185,999</b>
Complementary Services	174,634	49,014			<b>\$223,648</b>
External Services		71,601			<b>\$71,601</b>
Other			5,749		<b>\$5,749</b>
<b>Total</b>	<b>\$28,815,941</b>	<b>\$5,639,673</b>	<b>\$5,749</b>	<b>\$1,750,282</b>	<b>\$36,211,645</b>



**Lloydminster Public School Division #99**  
**Actual Revenues by Source**  
**For The Fiscal Period Ending August 31, 2011**





**Lloydminster Public School Division #99**  
**Actual Expenditures by Function**  
**For The Fiscal Period Ending August 31, 2011**

