

Administrative Procedure 414

TEACHER ACCREDITATION

Background:

Subject to Regulation 30, Administrative Procedure 360, these procedures and all applicable Division and school guidelines relating to student evaluation, the Division encourages and supports the granting of accredited status to suitably qualified teachers at Lloydminster Comprehensive High School (LCHS).

Procedures:

1. Successful teaching experience at any grade level or in any subject area, either with the Division or with another jurisdiction, will be considered acceptable for the purpose of meeting the "two years of successful teaching experience" requirement for accreditation.
2. The Principal of L.C.H.S. shall consult with the designated Assistant Director prior to a teacher's initial assignment to teach a course for which accredited status is applicable. If satisfied that the teacher meets the conditions required for accredited status, the Assistant Director may recommend to the Director that the teacher be granted accredited status.
3. The Director shall be responsible for approving all applications for accreditation.
4. The accredited status of a teacher shall be continuous, subject to renewal requirements, unless revoked by the Director.
5. The attendance at an S.T.F. Accreditation Renewal Seminar within a two-year period prior to date for accreditation renewal shall fulfill the requirements for accreditation renewal.

Teachers who, after initial accreditation or their most recent renewal, have been engaged in professional exchange activities related to student evaluation or who have taken university courses where student evaluation has been a major focus, may request that their required attendance at a renewal seminar be waived.

Any alternative proposal for accreditation renewal shall be made to the designated Assistant Director at least one year before the date for accreditation renewal.

6. Provision for students to write accredited teacher prepared and marked supplemental exams shall be included in school-level guidelines dealing with student evaluation procedures.
7. With approval, teachers attending accreditation seminars shall be eligible for expense reimbursement. Reimbursement shall include the costs of registration, travel, accommodation and meals consistent with practices established for conference and workshop attendance.

Reimbursement of the costs of accreditation seminar attendance shall be charged to an appropriate Division professional development account.

Reference:

Section 85, 87, 108, 109, 175, 231, Education Act
Regulation 30

Revised:

June 2009