

**LLOYDMINSTER PUBLIC SCHOOL DIVISION**  
**MINUTES OF THE ORGANIZATIONAL MEETING**

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION  
OF THE LLOYDMINSTER PUBLIC SCHOOL DIVISION; HELD IN THE VC SUITE AT  
DIVISION OFFICE; WEDNESDAY, NOVEMBER 24, 2021 AND RE-CONVENED ON  
WEDNESDAY, DECEMBER 15, 2021**

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- Attendance:** Chair Mr. D. Thompson; Vice-Chair Mrs. C. Gee; Trustees Mrs. K. Kennedy,, Mrs. C. Cornet; Mrs. M. Mutter; Mr. V. Tailor; Mrs. G. Veltikold; Director of Education Mr. T. Robinson; Deputy Director of Education Mr. S Wouters; Chief Financial Officer Mr. M. Read; Superintendent of Education Mrs. T. Rawlake; Superintendent of Education Mr. Brent Thomas.
- Late Arrivals:** None noted.
- Absent:** None noted.
- Guests:** None noted.
1. **Call to Order** 1.0 M. Read called the meeting or order at 6:00 pm
2. **Approval of the Agenda** 2.0 Moved by C. Cornet that the Board approve the organizational meeting agenda as circulated. **CARRIED.**
3. **Review of Minutes** 3.0 The minutes from the November 18, 2020 Organizational Meeting were reviewed.
4. **Board Chair** 4.0 **CALL FOR NOMINATIONS FOR BOARD CHAIR & ELECTION**  
  
K. Kennedy nominated D. Thompson for the position of Board Chair.  
  
Moved by V. Tailor that the nominations for the position of Board Chair cease. **CARRIED.**  
  
D. Thompson is declared elected Board Chair by acclamation and took over as chair for the remainder of the meeting.
5. **Board Vice-Chair** 5.0 **CALL FOR NOMINATIONS FOR BOARD VICE-CHAIR & ELECTION**  
  
C. Cornet nominated C. Gee for the position of Board Vice-Chair.  
  
Moved by M. Mutter that the nominations for the position of Board Vice-Chair cease. **CARRIED.**  
  
C. Gee is declared elected Board Vice-Chair by acclamation.

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| 6.  | <b>Calendar of Meetings</b>   | 6.0  | Moved by C. Cornet that the Board approve the Calendar of Regular Public Meetings as presented. <b>CARRIED.</b>   |
| 7.  | <b>Conflict of Interest Stipulations</b>                            | 7.0  | M. Read reviewed the Conflict of Interest Stipulations with the Board.  |
| 8.  | <b>Review of Standing Committees &amp; Representative Positions</b> | 8.0  | Chair D. Thompson reviewed the roles and responsibilities of the following committees and representative positions:<br><br>Community Communications/Public Advocacy Committee<br>Staff Relations Committee (L.I.NC. & Support Staff)<br>Facilities Committee<br>Student Discipline Review Committee<br>Finance Committee<br>Governance Committee<br>ASBA Representatives (Zone 2/3)<br>SSBA Public Section Representative |
| 9.  | <b>Appointment of Auditors</b>                                      | 9.0  | Moved by K. Kennedy that the Board of Education appoint Vantage Chartered Professional Accountants as auditors for the 2021/22 Fiscal Year. <b>CARRIED.</b>   |
| 10. | <b>Borrowing Resolution</b>   | 10.0 | Moved by M. Mutter that the Board of Education approve the Borrowing Resolution for the 2021/22 year as presented. <b>CARRIED.</b>  |
| 11. | <b>Review of Board Indemnity Rates</b>                              | 11.0 | Moved by C. Cornet that the Board of Education that the Trustee Remuneration rates be adjusted as per the "LPSD Trustee Remuneration Guidelines" as presented effective December 1, 2021. <b>CARRIED.</b>   |
| 12. | <b>Review of Board Travel Rates</b>                                 | 12.0 | Moved by G. Veltikold that the Board of Education increase the out-of-town mileage rate to \$0.48/km and maintain all other travel rates at the 2020/21 rates as presented effective December 1, 2021. <b>CARRIED.</b>  |

Handwritten signature in blue ink, possibly 'MB', with the date '2021' written above it.

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- 13. Appointment of Signing Officers**
- 13.1 Moved by M. Mutter that the Board appoint the Board Chair, Vice Chair, Director of Education and Chief Financial Officer as signing officers, with two (2) of these signatures required on operating cheques and one (1) signature required for Trust Fund cheques. **CARRIED.**
- 13.2 Moved by C. Gee that the Board of Education appoints the Director of Education and Chief Financial Officer as trading authorities for the Credential Direct Account. **CARRIED.**
- Recess**
- Moved by K. Kennedy that the Organizational Meeting recess to December 15, 2021. **CARRIED.**
- Time: 6:18 p.m.
- Re-convening of Organizational Meeting**
- Chair D. Thompson reconvened the Organizational Meeting at 5:58 p.m. on December 15, 2021.
- 14. Appointment of Trustees to Standing Committees**
- 14.1 Moved by K. Kennedy that the Board approve the Board of Education Standing Committee and Representative appointments as attached hereto and forming part of these minutes. **CARRIED.**
- 15. Adjournment**
- 15.0 Moved by C. Cornet that the Organizational Meeting be adjourned. **CARRIED.**
- Time: 5:59 p.m.

  
Chair of the Board

  
Secretary